

**ATOMIC ENERGY EDUCATION SOCIETY (REGD.)**  
**(An Autonomous Body under Department of Atomic Energy, Govt. of India)**

**RECRUITMENT OF PRINCIPAL, TEACHING AND NON-TEACHING STAFF**

**Advertisement No. AEES/01/2015**

Atomic Energy Education Society (AEES) runs 30 Schools/ Junior Colleges located at 16 centers in different parts of India. The medium of instruction is English. The current Recruitment Drive is for filling up the existing and anticipated vacancies. The Pay and allowances are as per Central Government Rules and as adopted by AEES. Accommodation and medical facilities are available at most of the centers.

**GENERAL INFORMATION:** The details regarding anticipated vacancies, eligibility criteria, age relaxation, mode of selection etc. are given below. The information is also available on the website of AEES ([www.aees.gov.in](http://www.aees.gov.in)).

**Table 1: Details of Posts, vacancies, Pay band with grade pay and upper age limit as on 01/01/2015**

| Name of the Post                            | Vacancies |    |     |    |           | Pay Band (Rs.)     | Grade Pay (Rs.) | Base line for upper age limit calculation (as on 01/01/2015) |
|---|-----------|----|-----|----|-----------|--------------------|-----------------|--|
|   | SC        | ST | OBC | UR | Total     |                    |                 |  |
| Principal                                   | -         | -  | -   | 01 | <b>01</b> | 15600-39100 (PB-3) | 7600            | *50 years  |
| Post Graduate Teacher (PGT)                 | 01        | 05 | 03  | 05 | <b>14</b> | 9300-34800 (PB-2)  | 4800            | 40 years   |
| Trained Graduate Teacher (TGT)              | 01        | 06 | 07  | 10 | <b>24</b> | 9300-34800 (PB-2)  | 4600            | 35 years   |
| Trained Graduate Teacher (Librarian)        | -         | -  | -   | 01 | <b>01</b> | 9300-34800 (PB-2)  | 4600            | 35 years   |
| Trained Graduate Teacher (Special Educator) | -         | -  | 02  | 05 | <b>07</b> | 9300-34800 (PB-2)  | 4600            | 35 years   |
| Junior Hindi Translator                     | -         | -  | -   | 01 | <b>01</b> | 9300-34800 (PB-2)  | 4200            | 30 years   |

**Note: The number of vacancies advertised may vary. They may decrease or increase.**

**\* Minimum age requirement for the post of Principal is 35 years and maximum is 55 years including all age relaxation.**

**TABLE – 2 (A): EDUCATIONAL AND OTHER QUALIFICATIONS FOR PRINCIPAL**

| <b>Post Code</b> | <b>Post</b> | <b>No. of Post</b> | <b>Qualification (s) and Experience</b>   |
|------------------|-------------|--------------------|---|
| 01               | Principal   | 1                  | <p><b>Essential Qualifications</b></p> <p>(i) Master's Degree from recognized university with at least 50% marks in aggregate.</p> <p>(ii) B.Ed. or equivalent teaching degree.</p> <p><b>Experience</b></p> <p>(i) Persons holding analogous posts or posts of Principals in the PB-3 Rs.15600-39100 with Grade Pay Rs. 7600/-; <b>OR</b></p> <p>(ii) Vice Principal in the PB-3 Rs.15600-39100 with Grade Pay Rs. 5400/- with 01 year's service in the aforesaid grade; <b>OR</b></p> <p>(iii) Persons holding Group 'B' posts or the post of PGTs or Lecturer in the PB-2 Rs. 9300-34800 with Grade Pay Rs. 4800/- or equivalent with at least 8 years regular service in the aforesaid grade.</p> |

**TABLE - 2 (B): EDUCATIONAL AND OTHER QUALIFICATIONS FOR POST GRADUATE TEACHER (PGT)**

**Essential:**

- (i) Two year Integrated Post Graduate M.Sc. Course of Regional College of Education of NCERT in the concerned subject, **OR** Masters Degree from a recognized University with at least 50% marks in aggregate in the following subjects:

| Post Code | Post (Subject)         | No. of Posts | Subject(s)  |
|-----------|------------------------|--------------|---|
| 11        | PGT (English)          | 1            | English   |
| 14        | PGT (Mathematics)      | 1            | Mathematics/Applied Mathematics   |
| 15        | PGT (Physics)          | 2            | Physics/ Electronics/ Applied Physics/ Nuclear Physics  |
| 16        | PGT (Chemistry)        | 1            | Chemistry/Bio-Chemistry   |
| 17        | PGT (Biology)          | 2            | Botany / Zoology / Life Sciences/ Bio. Sciences / Genetics / Micro Biology / Bio-Technology / Molecular Biology / Plant Physiology provided they have studied Botany and Zoology at Graduation level.   |
| 18        | PGT (Computer Science) | 3            | At-least 50% marks in aggregate in any of the following; B.E or B. Tech. (Computer Science/IT) from a recognized University or equivalent Degree <b>OR</b> Diploma from an institution/ university recognized by the Govt. of India <b>OR</b> B.E. or B. Tech. (any stream) and Post Graduate Diploma in Computers from recognized University <b>OR</b> M.Sc. (Computer Science)/ MCA or Equivalent from a recognized University. <b>OR</b> B.Sc. (Computer Science)/BCA or Equivalent and Post Graduate degree in subject from a recognized University. <b>OR</b> Post Graduate Diploma in Computer and Post Graduate degree in any subject from recognised University. <b>OR</b> 'B' Level from DOEACC and Post Graduate degree in any subject. <b>OR</b> 'C' Level from 'DOEACC' Ministry of Information and Communication Technology and Graduation.<br><br><b>Note: B.Ed. is not essential. However, for subsequent promotion the incumbent will have to acquire B.Ed. or equivalent degree.</b> |
| 21        | PGT (Commerce)         | 4            | Master's Degree in Commerce. However, holder of Degree of M.Com. in Applied/Business Economics shall not be eligible.   |

- (ii) B.Ed. or equivalent degree from recognized university.

**TABLE - 2 (C): EDUCATIONAL AND OTHER QUALIFICATIONS FOR TRAINED GRADUATE TEACHER (TGT) ENGLISH, MATHS/PHYSICS, BIOLOGY/CHEMISTRY AND SOCIAL SCIENCE**

**Essential:**

- (i) Four years' Integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate **OR** Bachelor's Degree with at least 50% marks in the concerned subjects/combination of subjects and in aggregate. The electives subjects and languages in the combination of subjects are as under:

| Post Code | Post (Subject)           | No. of Posts | Subject(s)   |
|-----------|--------------------------|--------------|--|
| 31        | TGT (English)            | 3            | English as a subject in all the three years.   |
| 34        | TGT (Maths/ Physics)     | 1            | Maths and Physics.   |
| 35        | TGT (Biology/ Chemistry) | 2            | Chemistry, Botany and Zoology.   |
| 36        | TGT (Social Science)     | 7            | Any two of the following: History, Geography, Economics and Pol. Science of which one must be either History or Geography. |

- (ii) Pass in Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the guidelines framed by the NCTE for the purpose.

**TABLE - 2 (D): EDUCATIONAL AND OTHER QUALIFICATIONS FOR TRAINED GRADUATE TEACHER (TGT) ART, PHYSICAL EDUCATION (MALE AND FEMALE) AND LIBRARIAN**

| Post Code | Post/ Subject    | No. of Posts | Essential Educational & Other Qualifications:   |
|-----------|------------------|--------------|---|
| 37        | TGT (Art)        | 1            | Five Years' recognized Diploma in drawing and Painting/Sculpture/Graphic Art with a minimum of 50% aggregate marks. <b>OR</b> Equivalent recognized Degree with a minimum of 50% aggregate marks.   |
| 39        | TGT (PET-Male)   | 2            | Bachelor's Degree in Physical Education from a recognized university with a minimum of 50% aggregate marks . <b>OR</b> Equivalent Degree in Physical Education from a recognized university with a minimum of 50% aggregate marks alongwith a copy of UGC notification authorising the recognition of this course to be equivalent to B. P. Ed. |
| 40        | TGT (PET-Female) | 5            |   |
| 41        | TGT (Librarian)  | 1            | Bachelor's Degree in Library Science from a recognized university with a minimum of 50% aggregate marks <b>OR</b> Graduate with a minimum 50% aggregate marks with one year Diploma in Library Science from a recognized Institution.   |

**TABLE - 2 (E): EDUCATIONAL AND OTHER QUALIFICATIONS FOR TRAINED GRADUATE TEACHER (SPECIAL EDUCATOR)**

| Post Code | Post/ Subject          | No. of Posts | Educational & Other Qualifications:  |
|-----------|------------------------|--------------|--|
| 42        | TGT (Special Educator) | 07           | <p><b>Essential:</b></p> <p>(i) Graduate with at least 50% marks from recognized university.</p> <p>(ii) B.Ed (Special Education) OR B.Ed with a two years Diploma in Special Education from recognized university OR Post Graduate Professional Diploma in Special Education from recognized university OR Any other equivalent qualification approved by Rehabilitation Council of India.</p> <p>(iii) Pass in the Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the guidelines framed by the NCTE for the purpose.</p> <p><b>Desirable:</b></p> <p>Those having adequate experience to handle differently abled students, particularly students with Learning Disability will be preferred.</p> |

**TABLE - 2 (F): EDUCATIONAL AND OTHER QUALIFICATIONS FOR TRAINED GRADUATE TEACHER (ART) FOR ASTER OPERATIONAL DUTIES**

| Post Code | Post/ Subject  | No. of Post | Educational & Other Qualifications:   |
|-----------|--|-------------|---|
| 43        | TGT (Art) for Application of Science and Technology for Education Reforms (ASTER) using a recording studio at AEES | 1           | <p><b>Essential:</b></p> <p>Five Years' recognized Diploma in drawing and Painting/Sculpture/Graphic Art with a minimum of 50% aggregate marks. <b>OR</b> Equivalent recognized Degree with a minimum of 50% aggregate marks.</p> <p><b>Experience:</b></p> <p>Special preference will be given to candidates having proficiency in Photography/ Videography and having three years work experience on Photoshop, CorelDraw and Adobe Premiere Pro.</p> |

**TABLE - 2 (G): EDUCATIONAL AND OTHER QUALIFICATIONS FOR TRAINED GRADUATE TEACHER CONTINUOUS AND COMPREHENSIVE EVALUATION (CCE) COORDINATOR**

| Post Code | Post/ Subject   | No. of Posts | Qualification and Experience:  |
|-----------|---|--------------|--|
| 44        | TGT Continuous and Comprehensive Evaluation (CCE) Coordinator | 02           | <p><b>Essential:</b> Degree of a recognized University or equivalent with 50% marks.</p> <p><b>Experience:</b> Three years experience in education/academic administration field in Central Govt./ State Govt./Autonomous Bodies/ Public Sector Undertakings, adequate work experience in CCE related matter.</p> <p><b>Desirable:</b></p> <p>(i) Knowledge of CCE (CBSE) procedures.</p> <p>(ii) Knowledge of Computer applications.</p> <p><b>Note: B.Ed. is not essential. However, for subsequent promotion the incumbent will have to acquire B.Ed.</b></p> |

*or equivalent degree.*

**TABLE - 2 (H): EDUCATIONAL AND OTHER QUALIFICATIONS FOR JUNIOR HINDI TRANSLATOR**

| Post Code | Post                    | No. of Post | Educational & Other Qualifications:  |
|-----------|-------------------------|-------------|--|
| 57        | Junior Hindi Translator | 1           | <b>Essential:</b><br>Bachelor's degree from recognized university & Post Graduate Diploma in Hindi/English Translation.<br><b>Experience:</b><br>Two years experience of translation work from Hindi to English and Vice-versa in Central/ State Government offices, including Govt. of India undertakings is desirable. |

### 1. INFORMATION FOR ALL POSTS:

- (i) Teaching experience in an English Medium School/ College is desirable only for teaching posts mentioned in Table 2 (A), 2 (B), 2 (C) and 2 (D). Proficiency in Hindi is desirable.
- (ii) Knowledge of Computer applications is desirable for all the posts.
- (iii) Candidates whose examinations results are awaited may also apply. They will be considered, if selected, subject to submitting proof of acquiring desired qualifications at the time of interview.
- (iv) The reservation of vacancies for SC, ST, OBC and Physically and Visually challenged candidates will be as per the rules of the Government of India.
- (v) AEES will make preliminary scrutiny of all the applications to determine eligibility of candidate before the written test.
- (vi) The decision of AEES about the mode of selection to the posts and eligibility conditions of the applicants shall be final and binding. No correspondence will be entertained in this regard.
- (vii) **Travelling allowance: Eligible outstation SC/ST candidates will be paid to and fro second class train fare or ordinary State Transport bus fare by shortest route, as per Government rules, when called for interview only.**

### 2. MODE OF SELECTION

- (i) **For post mentioned in table 2 (A) to table 2 (G):**
  - (a) The screening shall be made through objective type (Multiple Choice Question) examination pattern of 50 marks in English medium. UR candidates scoring 50% and above marks and SC/ST/OBC/PH candidates scoring 45% and above marks in the written test will be eligible for short listing for personal interview. However, the number of candidates called for interview will be 5 times the number of vacancies for each post that will be solely based on the merit list. Decision to define the cut-off marks for calling the candidates for the interviews lies with AEES.
  - (b) The personal interview will carry 50 marks. UR candidates scoring 50% and above marks and SC/ST/OBC/PH candidates scoring 45% and above marks in interview will be considered for preparation of the final merit list.
  - (c) The final selection will be based on the merit list prepared by taking the aggregate marks obtained in written test and in the interview (subject to the UR candidates scoring 50% and above marks and SC/ST/OBC/PH candidates scoring 45% and above marks in both written and interview, separately). The weightage shall be 50:50.

- (ii) **For Junior Hindi Translator post:**
- (a) The screening shall be made through written examination pattern of two sets of question papers of 100 marks each. UR candidates scoring 50% and above marks and PH candidates scoring 45% and above marks in each paper of the written test will be eligible for short listing for personal interview. However, the number of candidates called for Interview will be 5 times the no. of vacancies for each post that will be solely based on the merit list. Decision to define the cut-off marks for calling the candidates for the interviews lies with AEES.
- (b) The personal interview will carry 50 marks. UR candidates scoring 50% and above marks and PH candidates scoring 45% and above marks in interview will be considered for preparation of the final merit list.
- (c) The final selection will be based on the merit list prepared by taking the aggregate marks obtained in written test and in the interview (subject to the UR candidates scoring 50% and above marks and PH candidates scoring 45% and above marks in both written and interview, separately). The weightage shall be 50:50.
- (iii) **Written test:** For all the aforesaid advertised posts the written test shall be held at 4 (four) zonal centres of AEES (Table 3). The candidates have an option to choose the zonal centre for the written test. The exact date, venue and other details will be communicated with the admit card. The candidate will have to appear at the allotted centre at his/her expenses. No request for change of examination centre once allotted will be entertained.

**(Table-3)**

| <b>Name of the Centre</b> | <b>Centre Code</b> | <b>Name of the Centre</b> | <b>Centre Code</b> |
|---------------------------|--------------------|---------------------------|--------------------|
| Rawatbhata (Rajasthan)    | 21                 | Kalpakkam (Tamilnadu)     | 23                 |
| Jaduguda (Jharkhand)      | 22                 | Mumbai (Maharashtra)      | 24                 |

- (iv) **Interview:** Personal Interview for all the Posts will be held at Mumbai.
- (v) Decision to change / modify / redefine the cut-off percentage for creation of merit list based on written exam lies with AEES.

### **3. AGE RELAXATION:**

Maximum relaxation allowed in upper age limit will be as under:

- (i) SC/ST candidates – 5 years
- (ii) OBC candidates – 3 years
- (iii) Women candidates – 10 years (not applicable for the post of Jr. Hindi Translator)
- (iv) AEES regular employees or in regular Government service – 5 years
- (v) Physically Challenged: SC/ST – 15 years, OBC – 13 years and UR – 10 years.

**ALL THE AGE RELAXATIONS MENTIONED ABOVE WILL BE CONCURRENT, THAT IS, IF A PERSON IS ELIGIBLE FOR MORE THAN ONE CONCESSION, ONLY ONE OF THE CONCESSIONS OF THE HIGHEST PERMISSIBLE LIMIT WILL BE GRANTED.**

#### 4. HOW TO APPLY:

- (i) Those who fulfil all the eligibility conditions may apply in the prescribed format to Chief Administrative Officer enclosing a non-refundable Demand Draft (only) of Rs. 500/- (Rs. Five Hundred only) drawn in favour of **Atomic Energy Education Society** payable at **Mumbai** within 21 days of publication of this advertisement. **NO FEE IS REQUIRED TO BE PAID BY SC/ST/PH/WOMEN CANDIDATES.**
- (ii) Download the application format available at AEES website (www.aees.gov.in). No other format will be accepted.
- (iii) The jurisdiction for all legal matters for this recruitment will be Mumbai and legal cases filed (if any) in other courts will not be maintainable.

#### 5. INSTRUCTIONS TO THE CANDIDATES:

- (i) Fill application form (A4 size) and Admit Card, affix passport size photographs and sign across on both and mail these with one set of enclosures duly attested through proper channel, if applicable, to **Chief Administrative Officer, Atomic Energy Education Society, Central Office, Western Sector, (AECS-6), Anushaktinagar, Mumbai-400 094** superscribing the post applied for on the envelope.
- (ii) The Admit Card duly stamped by the Atomic Energy Education Society will be sent back to the candidates which should be produced at the time of written test/interview.
- (iii) Since, the examination for the posts of PGT and TGT will be held on consecutive days, a candidate cannot appear for other subjects in the same category of post. Therefore, at the most, a candidate can apply for one post each in PGT and TGT. In such a case, a candidate may apply separately for the two posts (PGT and TGT) along with prescribed fee for each and necessary enclosures for each post in separate envelopes. Code number for each post should be indicated clearly. The schedule for conduct of written exam would be as follows:
  - 1<sup>st</sup> day** – Principal, Special Educator, TGT – Continuous and Comprehensive Evaluation (CCE) Co-ordinator and Junior Hindi Translator.
  - 2<sup>nd</sup> day**– Post Graduate Teacher (all subjects) and TGT (Art) for Application of Science and Technology for Education Reforms (ASTER) Operational duties
  - 3<sup>rd</sup> day** – TGT English, Maths/Physics, Biology/Chemistry, Social Science, Art, PET (Male/Female) and Librarian.
- (iv) In the case of visually challenged candidates who cannot write on their own, guide/scribe will be arranged on advance intimation of 15 days at the centre to assist such candidates in writing the answers on their behalf. 30 minutes extra time will be given to such candidates.
- (v) For availing of the concession admissible to a visually challenged candidate, he/she should produce a certificate in the prescribed proforma from Medical Board constituted by a Central / State Government alongwith his/her application for the Written Examination.
- (vi) The concession admissible to the visually challenged candidates shall not be admissible to those suffering from Myopia.



- (vii) Candidates serving in Govt. Organizations / Department, any recognized institutions/organization, autonomous bodies of Central Govt./State Govt. must apply through proper channel. They will also be required to produce a 'No Objection Certificate' at the time of the interview. However, a candidate may send an advance copy so as to reach the above-mentioned address before the last date. The advance applications will be considered provisionally subject to the condition that the applications sent through proper channel are invariably received before the issue of admit cards to the candidates.
- (viii) The duly filled in application with enclosures should reach this office **within 21 days** of the publication of this advertisement in Employment News. The applications received after the deadline will not be entertained. Therefore, **candidates are advised to send the application well in advance to avoid any postal delay, in such a manner that the same reaches before the stipulated date for receipt of application.**
- (ix) The AEES reserves the right to withdraw any advertised post(s) at any time without giving any reason. The number of vacancies is subject to change.
- (x) Mere eligibility will not entitle a candidate for being called for written test and interview. Applications without having the required details or without necessary documents/requisite fee, or those received after the last date will not be considered.
- (xi) The candidates should note that their admission to the written examination and interview will be purely **provisional** based on the information given by them in the application form. This will be subject to verification of all the eligibility conditions by the AEES.
- (xii) The SC/ST candidates should submit an attested copy of a required caste certificate in the prescribed proforma with the application.
- (xiii) The candidates belonging to OBC must produce an attested copy of latest certificate in the prescribed proforma as is issued for employment in Central Govt. Offices from competent authorities. The certificate should specifically indicate that the candidate does not belong to the persons/sections (creamy layer) and the certificate should be in the prescribed format with validity period of one year circulated by Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, Government of India.
- (xiv) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the written examination is conducted.
- (xv) It is also important to note that candidates are not permitted to use calculators. They should not, therefore, bring the same inside the examination hall, since the facility of safe keeping of mobile, pagers, calculators will not be available at the examination hall.
- (xvi) Fee once paid will not be refunded under any circumstances.
- (xvii) Candidates will be selected on the basis of combined merit list of written test and interview and are liable to be posted to any AEC Schools in India.
- (xviii) The Candidates applying for the examination should ensure that they fulfill all eligibility conditions as per the advertisement. **Admission in written test and**

**interview halls will be purely provisional, subject to satisfying the prescribed eligibility conditions.**

- (xix) For all practical purposes or in case of any discrepancy in the context of text of the advertisement in Hindi language, the English version of the advertisement will prevail.

**6. CORRESPONDENCE WITH AEES:**

The AEES will not enter into any correspondence with the candidates about their candidature except in the following cases:

- (i) The list of screened-in candidates and the date of written test and interview will be displayed on AEES website ([www.aees.gov.in](http://www.aees.gov.in)). Candidates are advised to visit our website regularly to know the result of written test and interview.
- (ii) Admit Cards indicating the Roll numbers will be issued to the candidates who are admitted to the examination. The Admit Card will bear the photograph of the candidate. If the candidate does not receive his/her Admit Card or any other communication regarding his/her candidature for the examination three weeks before the date of the examination, he/she should contact AEES. On receipt of such a communication, Admit Card or a duplicate copy thereof will be issued to the candidate. Information in this regard can also be obtained from the concerned zonal centres of AEES one day before the date of examination.
- (iii) No candidate will be allowed to take the examination unless he/she holds an Admit Card for the examination. On the receipt of Admit Card, candidates should check it carefully and bring discrepancies /errors, if any, to the notice of AEES immediately.

**CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATES.**

RECORDS OF THE CANDIDATES NOT SELECTED SHALL NOT BE PRESERVED BEYOND 06 MONTHS FROM THE DATE OF PUBLICATION OF SELECT LIST.