ATOMIC ENERGY EDUCATION SOCIETY (REGD.)
(An Autonomous Body under Department of Atomic Energy, Govt. of India)
Central Office, Western Sector
Anushaktinagar, Mumbai 400 094

May 2, 2011

Sub: Proposal to treat the staff appointed for the post of Sweeper-cum-Farash as vacation staff – reg.

Please refer to this office letter no. AEES/R/Group D/2011/7199 dated 24/02/2011 conveying to treat the staff appointed for the post of Sweeper-cum-Farash as vacation staff.

This office has received requests from the Heads of AEC Schools/JCs to engage the services of a few Sweeper-cum-Farash staff during vacation/break. All such requests have been examined by the competent authority and directed to convey the following:

1) The staff of Sweeper-cum-Farash should be treated as vacational staff w.e.f. 01/01/2011 and their Earned Leave (EL) account will be maintained on par with vacation staff i.e. they shall be given 10 days credit of EL in a calendar year.

2) They will not be eligible for Half Pay Leave (HPL).

3) No Compensatory Off should be granted for their work during vacation period. However, for the services they have extended during the vacation they shall be granted proportionate leave.

4) The services of Sweeper-cum-Farash should be availed in vacation / break on need base by issuing an office order specifically mentioning the period of duty i.e. from which date to which date and compensate this work by granting proportionate 50% EL for the days they worked in vacation.

5) In no case their total EL including proportionate EL credited to their leave account should exceed 30 days in a calendar year.

6) The services of Sweeper-cum-Farash should be engaged during vacation / break on rotation basis.

7) Considering the work load of Central Office the Sweeper-cum-Farash working in Central Office, AEES will be treated as non-vacation staff and their Earned Leave (EL) account will be maintained accordingly.

This issues with the approval of competent authority in AEES.

(A. Ganeshan)
Asst. Admn./Officer

All Heads of AEC Schools/JCs