

## HANDOUT 1(2)

### URBAN ADMINISTRATION

#### CLASS VI

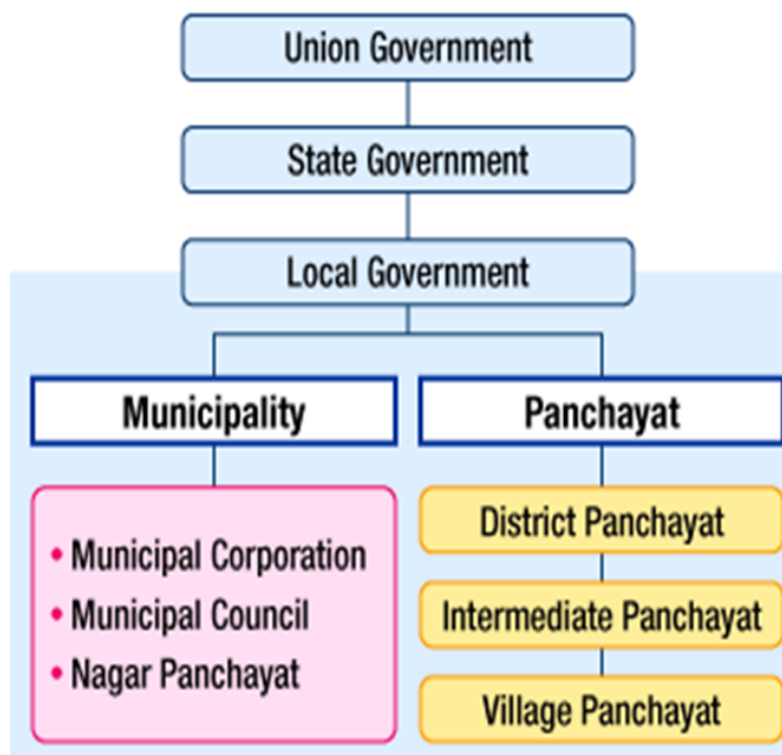
Acknowledgements :-

Reference from NCERT TEXT BOOK CIVICS OF CLASS VI

WEB IMAGES

- A city, much bigger than a village and more spread out has crowded markets, many buses and cars, water and electricity facilities, traffic control and hospitals.
  - Who is responsible for running all this?
  - How are decisions made?
  - How is planning done? Who are the people who do all the work?
- Students can learn some answers to these from Chapter 7 of CIVICS  
Urban Administration

### STRUCTURE OF ADMINISTRATIVE SYSTEM IN INDIA



**Municipality:** A place with own local government: a city, town or another area.

In the city, there is the Municipal Corporation that takes care of street lights, garbage collection, water supply, keeping the streets and the markets clean.

The Municipal Corporation is also responsible for ensuring that diseases do not break out in the city.

In smaller towns, these works are done by a little bit smaller organisation known as a Municipal Council.

The city is divided into different wards and ward councillors get elected.

The complicated decisions that affect the entire city are taken by groups of Councillors who form committees to decide and debate issues.

When the problems are within a ward then the people who live in the ward can contact their Councillors.

After the decisions taken by Councillor's Committees and the Councillors, the Commissioner and the administrative staff implement them.

The Commissioner and the administrative staff are appointed while the Councillors are elected.

As the city is so large, the work here is divided into different departments, such as the water department, the garbage collection departments, sanitation department, etc.

## Urban Administration

- Municipal Corporation takes care of street lights, garbage collection, water supply and keeps the streets and the market clean.
- They are also responsible for ensuring that diseases do not break out in the city.
- They run schools, hospitals and dispensaries and makes gardens and maintain them.
- In a big city, this is called a Municipal Corporation. In smaller towns, it is called a Municipal Council.

## The Ward Councillor and Administrative Staff FUNCTIONS.

- Decisions like where a park or a new hospital should go- usually made by the Ward Councillors-
- City divided into different wards-ward councillors get elected-
- Decisions that affect the entire city taken by groups of councillors-form committees to decide and debate issues- for problems within a ward people can contact their councillors-
- Councillor's Committees and the councillors decide on issues-Commissioner and the administrative staff implement these-Commissioner and the administrative staff are appointed-Councillors are elected.
- All Ward Councillors meet – make a budget and the money is spent according to this-
- Ward Councillors try to ensure that the particular demands of their wards are placed before the entire council- decisions are implemented by the administrative staff-
- Work in the city is divided into different departments-
  - water department,
  - the garbage collection department,
  - a department to look after gardens,

