

## परमाणु ऊर्जा शिक्षण संस्था (परमाणु ऊर्जा विभाग का स्वायत्त निकाय, भारत सरकार)

## ATOMIC ENERGY EDUCATION SOCIETY

(An autonomous body under Department of Atomic Energy, Govt. of India)

AEES/P&C/GRC/2015/, >\$3

June 23, 2015

Sub: Grievance Redressal Committee (GRC)

AEES has constituted a "Grievance Redressal Committee" (GRC) in Central Office, AEES which is comprised of the following members:

- 1. Smt. B. Gomathi, Principal, AECS-4, Mumbai
- 2. Shri Pramod Tanpure, TGT (PET) (SS), AECS-2, Hyderabad and President, ACTSWA
- 3. Shri A. Ganesan, AAO, Central Office, AEES, Mumbai

Member Secretary and In-charge of Grievance Redressal Cell

The prime duty of the In-charge of this cell should be

- to listen to and understand the grievances of AEES employees, or others who (i) bring in grievances related to AEES matters, compassionately
- to consolidate information about all such grievances, and (ii)
- (iii) to put them up before the aforesaid committee with all relevant documents for specific recommendations/suggestions for suitable action by AEES.

The aforesaid committee will meet at regular intervals, at least once in a month to look into the various grievances of AEES employees.

This issues with the approval of competent authority.

**Chief Administrative Officer** 

To, All Concerned

- C.C. 1. Office of Chairman, AEES
  - 2. Office of Joint Secretary (ER), DAE ...... for kind information
  - 3. Office of Secretary, AEES
  - 4. All Chairmen, LMC
  - 5. All Heads of AECS/JC.
  - 6. Principal & Head, Academic Unit, AEES
  - 7. Dy. Secretary (R&D), DAE
  - 8. Under Secretary (R&D-II), DAE
  - 9. Under Secretary (SCS), DAE
  - 10. Accounts Officer, AEES
  - 11. AO-II, AEES
  - 12. All Section Heads of Central Office, AEES
  - 13. In-charge, Data Management Cell, AEES