



परमाणु ऊर्जा शिक्षण संस्था (पंजीकृत)
(भारत सरकार के परमाणु ऊर्जा विभाग का स्वायत्त निकाय)



ATOMIC ENERGY EDUCATION SOCIETY (Regd.)

(Autonomous Body Under Department of Atomic Energy, Govt. of India)

केंद्रीय कार्यालय, वेस्टर्न सेक्टर, पञ्चसिं-6, अणुशक्तिनगर, मुंबई-400 094

CENTRAL OFFICE, Western Sector, AECS-6, Anushaktinagar, Mumbai-400 094

AEES/PC&GA/Ser.Cont/Pest Control/2022-2023/800

28 July 2022

Due date and time for receiving sealed quotation by 17.08.2022 upto 1500 hours.

मेसर्स/M/s. _____

विषय/Sub: केंद्रीय कार्यालय, एस्टर कॉटेज और एस्टर स्टूडियो, प.ऊ.शि.सं. के परिसरों में डिसइन्फेस्टेशन और रोडन्ट ट्रीटमेंट हेतु वर्ष 2022-2023 के लिए सेवा संविदा
Service Contract for disinfestations and Rodent Treatment in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES for the year 2022-2023.

महोदय/Sirs,

परमाणु ऊर्जा शिक्षण संस्था की ओर से और उन्हीं के लिए अनुलग्नक-I में दिए निबंधन और शर्तों के तहत वार्षिक संविदा आधार पर केंद्रीय कार्यालय, एस्टर कॉटेज और एस्टर स्टूडियो, प.ऊ.शि.सं. के अणुशक्तिनगर, मुंबई-400094 स्थित परिसरों में पेस्ट कंट्रोल (पीड़क नियंत्रण) हेतु अनुभवी संविदाकारों से मुहर मुहरबंद कोटेशन आमंत्रित हैं।

For and on behalf of Atomic Energy Education Society (AEES), sealed quotations are invited from experienced contractors for Pest Control in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES at Anushaktinagar, Mumbai – 400 094 on an annual contract basis subject to the following terms and conditions as given in Annexure-I.

- | | | |
|---|---|------------------------|
| 1. निबंधन और शर्तें/Terms and conditions | : | अनुलग्नक Annexure – I |
| 2. कोटेशन का फॉर्मेट और सेवा का स्थान/
Format for Quotation and place of service | : | अनुलग्नक/Annexure – II |

आपसे अनुरोध है कृपया अपने कोटेशन एक मुहरबंद लिफाफे जिस पर “केंद्रीय कार्यालय, एस्टर कॉटेज और एस्टर स्टूडियो, प.ऊ.शि.सं. के परिसरों में डिसइन्फेस्टेशन और रोडन्ट ट्रीटमेंट हेतु वर्ष 2022-2023 के लिए सेवा संविदा हेतु कोटेशन” शीर्षांकित हो, में रखकर प्रशासनिक अधिकारी-III, परमाणु ऊर्जा शिक्षण संस्था, केंद्रीय कार्यालय, प.ऊ.के.वि.-6, पश्चिमी क्षेत्र, अणुशक्तिनगर, मुंबई-94 को 17.08.2022 समय 1500 बजे तक भेज दें।

You are requested to send your quotation to the Administrative Officer-III, Atomic Energy Education Society, Central Office, AECS-6, Western Sector, Anushaktinagar, Mumbai - 94 in a sealed envelope superscribed with “Quotation for Service Contract for disinfestations

and Rodent Treatment in the premises of Central Office, ASTER Cottage and ASTER Studio, AEES for the year 2022-2023" on or before 17.08.2022 up to 1500 hours.

कृपया नोट करें कि कोटेशन स्पष्ट और संदिग्धता मुक्त हों और निविदा पृष्ठताछ के निबंधनों के अनुसार होने चाहिए। अपूर्ण या पर्याप्त ब्यौरा नहीं देने वाले प्रस्ताव या प्रस्तावों पर विचार नहीं किया जायेगा। फैक्स/ टेलीफोन द्वारा किए कोटेशनों पर कोई विचार नहीं किया जायेगा।

Please note that the quotation should be clear and without ambiguity and should be in accordance with terms of Tender Enquiry only. Any incomplete offer or offers with insufficient details and conditional offers will not be considered. Fax/Telephonic quotation will not be considered.

भवदीय/Yours faithfully,

मीना 28-7-22

संलग्न/Encl: यथोपरि/a.a.

(मीना एच. हिंगोराणी/Meena H. Hingorani)
प्रशासनिक अधिकारी-III/Administrative Officer III

TERMS AND CONDITIONS

01	The rate quoted shall be firm during the currency of the contract period		
02	GST	:	GST, if applicable will be paid extra.
03	Income Tax	:	Income Tax, if applicable will be deducted from your bill.
04	Performance Bond	:	The Performance Bond equal to 3% of the Contract Order value in the form of Demand Draft of Nationalized Bank shall be collected from the successful Contractor within one month after issue of the contract. The same shall be released on the successful completion of the contract. In case of unsatisfactory performance, the Performance Bond will be forfeited
05	The Contractor shall carry out general pest-control, termite control and rodent control treatment for :-		
		1	ASTER Cottage, Annex Building. AECS-4, Mumbai and surrounding area- [4 Guest Rooms, VIP Room (3 rooms + 1 toilet & 1 passage)].
		2	ASTER Studio, Annex Building AECS-4, Mumbai – [3 rooms & 1 passage.
		3	Central Office, AEES (Ground + 2 floors and surrounding area) (29 Rooms, 6 toilets and 3 corridors).
06	Disinfestations Treatment		Contractor shall provide disinfestations treatment as per following a) Mosquitoes treatment- Contractor shall provide mosquitoes treatment two times in a month b) Cockroaches treatment- Contractor shall provide cockroaches treatment Six Times in a year In addition, contractor shall provide disinfestations treatment to our premises as and when required.
07	Rodent Treatment		Contractor shall provide rodent treatment on Six Times in a year during the period of Contract. The rodent treatment consisting of baiting, trapping and /or fumigation shall be used effectively as to bring the infestation under control. The periodical inspection of the treated area shall be made by contractor or his representative.
08	Anti- Termite Treatment		Contractor shall provide anti termite treatment three times in a year. Comprehensive treatment should be carried out in all passages, staircases, stair case up and top area and building perimeter by drilling about 15 mm holes on the ground and basement and 12 mm holes along the walls and other floors every 20" apart and anti termite emulsion should be forced into those holes. The holes should be safe, effectively sealed with cements. The periodical inspections of the treated areas shall be made in each quarter by the contractor.

09	Service Report		After completion of servicing, Service Report shall be submitted to the consignee. Consignee : Administrative Officer-III Atomic Energy Education Society, AECS-6, Western Sector, Anushaktinagar, Mumbai – 400 094.
10	Insecticide shall be sprayed thoroughly in the entire premises in all nooks and corners and other vulnerable land potential places harboring cockroaches and other insects, such as lizards, silverfish, spiders, bedbugs, red ants etc.		
11	In respect to the specific request from this office, Contractor will reach our site on the same day or positively by the next working day.		
12	Contractor shall take appropriate precautions to ensure that the insecticides/baits or fumigation used do not cause any health hazard to the users of the premises. As far as possible cautionary symbols may be placed if poisonous baits are kept for the controls of rodent.		
13	Contractor shall send only technically competent personnel for spraying the insecticides/application of rodent control treatments.		
14	The contract will be valid for one year.		
15	Payment	:	No advance payment will be made. The payment will be made on quarterly basis i.e. every three months i.e. after number of operations completed in each quarter. In case any service is missed, the proportionate maintenance charges will be deducted from the payment. The payment will be made on production of the following documents 1. Bill in triplicate 2. Service Report duly signed by the consignee 3. Pre stamped receipt. 4. Copy of PAN 5. GST Registration No. 6. Bank Details a) Name of the Bank b) Branch c) Branch Code d) IFSC Code e) Account Number f) Account Holder's Name
16	Bill		Bill in triplicate (along with service report for two different locations) addressed to "Accounts Officer, AEES" is to be submitted to Administrative Officer-III, AEES for the settlement of claim.
17	Paying authority		Accounts Officer Atomic Energy Education Society AECS-6, Western Sector, Central Office, Anushaktinagar, Mumbai – 400 094
18	Termination of contract		While the contract is intended to be valid for a period of 1 year, AEES reserves the right to terminate the contract by giving 1 (one) month advance notice.
19	Extension of contract		AEES reserves the right to extend the duration of the contract at the same rates, terms and condition with the consent of the contractor.

20	Settlement of dispute / claim etc.	Any dispute arising out of this contract shall be settled by the sole arbitration of the CAO/Secretary, AEES or by some other person appointed by him/her whose decision shall be final and binding on the parties under the contract.
21	Safety Aspect	The workmen employed by you should be adequately insured and in case of any accident to workmen during work in our premises, AEES will not be liable for any claim on this account.
22.	Force Majeure	A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). A FM clause in the contract frees both parties from contractual liability or obligations when prevented by such event from fulfilling their obligations under the contract. The FM clause does not excuse the firm's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post-fact. In case of Force Majeure, no payment shall be made by the AEES to the contractor for the period for which no services will be provided by the contractor.

MM
28/7/22

(Meena H. Hingorani)
Administrative Officer III

QUOTATION FORMAT

A) Place of service: ASTER Cottage, Annex Bldg. AECS-4, Anushaktinagar, Mumbai 400 094				
Sr. No	Type of service	Period of service	Rate (in Rs.)	Amount (in Rs.)
01	Disinfestations Treatment	Two Times in a month		
	Mosquitoes Treatment			
	Cockroaches Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Rodent Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Anti termite Treatment	Three Times in a year		
	Each service should be completed within first week of the month			
Total – (A)				
B) Place of service : ASTER Studio, Annex Bldg., AECS-4, Anushaktinagar, Mumbai – 400 094				
02	Disinfestations Treatment	Two Times in a month		
	Mosquitoes Treatment			
	Cockroaches Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Rodent Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Anti termite Treatment	Three Times in a year		
	Each service should be completed within first week of the month			
Total: (B)				

C) Place of service: Central Office, Atomic Energy Education Society, AECS-6, Western Sector, Anushaktinagar, Mumbai – 400 094				
03	Disinfestations Treatment Mosquitoes Treatment	Two Times in a month		
	Cockroaches Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Rodent Treatment	Six Times in a year		
	Each service should be completed within first week of the month			
	Anti termite Treatment	Three Times in a year		
	Each service should be completed within first week of the month			
Total : (C)				
Grand Total : (A + B + C)				

Date:

Signature with seal